



*Casper Boat Club*

P. O. BOX 2123  
CASPER, WYOMING 82602

## **CONSTITUTION AND BY – LAWS**

**REVISED 28<sup>TH</sup> AUGUST 2004**

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**CONSTITUTION AND BY-LAWS OF CASPER BQAT CLUB**  
**(Revised August 28, 2004)**

**ARTICLE I. NAME AND PURPOSE**

**Section 1. Name.**

The name of this non-profit corporation shall be **CASPER BOAT CLUB**.

**Section 2.**

The purpose for which this corporation is formed is to promote and further interest in safe pleasure boating. The Casper Boat Club is membership-owned and operated for the convenience of those members.

**ARTICLE II.**  
**OFFICERS**

**Section 1.**

The principal office of the Corporation shall be located in the City of Casper, County of Natrona, State of Wyoming.

**ARTICLE III.**  
**MEMBERSHIP**

**Section 1.**

**Types and classes of membership .**

The Casper Boat Club shall have two (2) types of membership, **REGULAR** and **ASSOCIATE**.

**REGULAR** members are entitled to vote, serve on the Board of Directors and enjoy all the privileges of the Club.

**ASSOCIATE** members are not entitled to vote or may they serve on the Board of Directors; but may otherwise enjoy the privileges of a Regular membership as well as those unique to the class of membership assigned. A part owner of a boat berthed at the Club must be a member in order to use the Club facilities.

There shall be eight (8) classes of memberships:

**A. Resident (Regular):** Members residing in the State of Wyoming and being twenty-six (26) years of age or older are classified as Resident members.

**B. Non-Resident (Regular):** Members residing outside the State of Wyoming and otherwise having the same qualifications as a Resident member are classified as Non-Resident members.

**C. Commercial (Regular):** A Corporation, partnership or other type of association whose principal business is marine related is classified as a Commercial membership. This membership shall be placed in the name of the officer of such company who shall be qualified as a Regular member. Each Commercial membership shall give the Club a written guarantee of all indebtedness for which any officer or employee incurs at the Club. Officers or employees, except the officer holding the membership shall sign tickets only when business is being conducted.

**D. Senior (Regular):** Members who have attained the age of sixty-five (65) may become Senior members. If this occurs before 31 March they may become Senior members for the full year. One half (1/2) the annual dues and one-half (1/2) the initiation fee on a new application for membership shall be waived, but all other fees and charges remain in effect.

**E. Senior Life (Associate):** Senior members who have attained the age of sixty-five (65) and have been members of the Casper Boat Club for the past ten (10) years may pay a one time fee of \$350.00 in lieu of all future dues. All other fees and charges remain in effect.

**F. Honorary (Associate):** Honorable memberships shall consist of those so designated by and at the discretion of the Board of Directors and shall be limited to a one-year term. Club dues and initiation fees shall be waived for that year. All other fees and charges remain in effect.

**G. *Life (Associate):*** A Life membership may be granted to a member who has served the Club over a period of years. A Life membership may be established only by a unanimous vote of the Board of Directors of two (2) consecutive Boards. Dues are waived for a Life membership, but all other fees and charges remain in effect.

**H. *Junior (Associate):*** Members who are eighteen (18) through twenty-five (25) are classified Junior members. Upon reaching age twenty-six (26) they must transfer to a Regular membership. If their birthday occurs before 31 March, they must become a Regular member for the full year. If a person wishes to become a Regular member at an earlier age than twenty-six (26), the minimum age being twenty-one (21), he/she may do so by payment of the necessary fees. When a dependant of a Casper Boat Club member reaches the age of twenty-two (22) years, he/she will be permitted to join as a Junior member, with customary initiation fees being waived. However, if the dependant does not choose to join, he/she will not be permitted to use the Club facilities. The only exceptions are sons and daughters under the age of twenty-six (26) who are full time students or are in active military service.

**Section 2. Election of Members.**

Members shall be elected by the Board of Directors without discrimination as to sex, creed or racial origin, but shall be persons of good character. To qualify for membership, an applicant must pay all initiation fee, annual dues and fees in an amount specified by the Board of Directors. Each applicant shall present to the Directors an application in writing. The application shall be accompanied by a check for the full amount of the initiation fee. The balance of the dues, and other required fees, must be paid within fifteen (15) days of the member's acceptance. An affirmative vote of two-thirds (2/3) of the Directors shall be required for election of members.

**Section 3. Voting Rights.**

Only Regular members shall be entitled to vote on matters submitted to a vote of the membership. Each membership is entitled to one (1) vote.

**Section 4. Termination of Membership.**

The Board of Directors, by an affirmative vote of two-thirds (2/3) of the members of the Board by secret ballot, may suspend or expel a member for reasons and after an appropriate hearing as provided in **ARTICLE VI, Section 10**. A member who is expelled from the Club shall not be permitted to reapply for membership for a period of two (2) years from the date of expulsion. If accepted back into the Club, the member will be treated as a new applicant.

**Section 5. Resignation.**

A member may resign by filing a written resignation with the Secretary. However, such resignation shall not relieve the member so resigning of the obligation to pay all dues, assessments or other charges incurred and unpaid.

**Section 6. Reinstatement.**

Upon written request of a former member filed with the Secretary, the Board of Directors may reinstate such former, member upon such terms as the Board of Directors deem appropriate by two-thirds (2/3) affirmative vote.

**Section 7. Transfer of Membership.**

Membership in this Corporation is not transferable or assignable.

**Section 8. Guest of a Member.**

A guest of a member is limited to five (5) times a year, except upon, special invitation of the Club. All guests are required to register at the Club House. A guest shall not be extended charging privileges. All guests must be accompanied by a member. Members are responsible for the behavior of and any damage to Club Property caused by their guest or guests. Adult children age twenty - two (22), in conjunction with **ARTICLE III, Section 1 - Part H**, of these by-laws, are considered guests and are governed by all rules that apply to guests.

**Section 9. Membership Card.**

Proof of membership in the Club shall consist of a membership card signed by the Commodore and delivered to each member upon his election to membership and payment of fees.

**ARTICLE IV  
FEES AND DUES**

**Section 1. Initiation Fee.**

Members shall pay an initiation fee as designated by the Board of Directors. The initiation fee to be used exclusively for Capital improvement or building fund and may not be placed in the general fund.

**Section 2. Dues and Other Fees.**

Members shall pay dues and other fees as designated by the Board of Directors. Dues may be payable on or before the first day of January of each year and shall be considered delinquent if not paid by March 1.

**Section 3. Default and Termination of Membership.**

Assessments or other charges incurred by a member are due by the twentieth (20) of each month. If the account is not paid in full by the thirtieth (30) of the month, the members name shall be posted on the bulletin board and all charging privileges are revoked until his/her indebtedness has been paid in full. If the charges remain unpaid for a period of forty (40) days from the due date, the membership may be terminated.

**ARTICLE V.  
MEETINGS OF MEMBERS**

**Section 1. Annual Meeting.**

The annual meeting shall be held at the facilities of the Casper Boat Club at Alcova Lake in Natrona County, Wyoming at 6:00 p.m. on the third or fourth Saturday of August or the first or second Saturday of September, as so designated by the Board of Directors in their August meeting. The purpose of this meeting will be to inform the membership of the financial status of the Club, approve or disapprove any amendments of the By-Laws, elect Directors and transact other business that may come before the meeting.

**Section 2. Special Meetings.**

The Commodore or in his/her absence the Vice-Commodore, any five (5) members of the Board of Directors, or Twenty-five (25) members by written request may call a special meeting of the Club.

**Section 3. Quorum.**

At any meeting of the Club's voting members, ten percent (10%) of the total voting membership shall constitute a quorum. A quorum at the Board of Directors meetings shall consist of a majority of the Board of Directors. Except as otherwise specifically provided herein, questions presented at any membership meeting shall be decided by the majority of those present and voting. **Proxy votes are not allowed.**

**Section 4. Place of Meeting.**

All regular meetings of the members of the Club will be held at the Casper Boat Club. However; for reasons sufficient to the Board of Directors, a meeting may be held elsewhere in which case the Board of Directors shall designate the place.

**Section 5. Notice of Meeting.**

A written printed notice stating the place, day and hour of any meeting of members shall be delivered either personally or by mail to each member not less than ten (10) or more than fifty (50) days before the date of such meeting. In case of a special meeting; or when required by statute or by these By-Laws, the purpose or purposes for which the meeting is called shall be stated in the notice. If mailed, the notice of a meeting shall be deemed to be delivered when deposited in the United States mail addressed to the member at his/her address as it appears on the records of the Corporation with postage thereon prepaid.

**ARTICLE VI.  
BOARD OF DIRECTORS**

**Section 1. General Powers and Duties.**

The affairs of the Corporation shall be managed by a Board of Directors who shall have general charge of the affairs, funds and property of the Club. They shall have full power to carry out the purposes of the Club according to its Charter and By-Laws. The Board of Directors may appropriate and expend monies of the Club and shall audit and approve same.

**Section 2. Number, Term and Qualifications.**

The number of Directors shall be nine (9), three elected each year with the term of the officer being three (3) years. After their election at the annual meeting, the new Director, shall not take office nor have voting power until the following January 1st. Newly elected Directors shall begin attending the Board of Directors meetings at the next regularly scheduled meeting following the election. Any Regular member is eligible to serve on the Board of Directors.

**Section 3. Nominating Committee.**

The Commodore shall appoint a Nominating Committee of three (3) Regular members from the membership at large in July to make nominations at the Fall meeting. Nominations may be made from the floor at the annual meeting in accordance with Robert's Rules of Order.

**Section 4. Ballot, Qualification of Voters and Method of Election.**

The Commodore and a Board member shall pass out the official ballots; to each voting member, allowing only one (I) vote per membership. A voting member shall be current in his/her indebtedness to the Club in, order to be eligible to vote. The ballots shall have the names of the nominees selected by the Nominating Committee printed thereon with space provided for nominations from the floor.

**Section 5. Judges of Election.**

The Commodore shall then appoint the Nominating Committee or three (3) regular members at large to retire and count the ballots. Any member who desires to witness the counting shall be allowed to do so. The ballots shall then be returned to the Commodore, who shall announce the results. The three (3) nominees receiving the highest number of votes shall be the new Directors. Flag Officers shall be elected by the new Board of Directors immediately following the election of Directors as provided for in **ARTICLE VII, Section 1.**

**Section 6. Vacancies of Directors and Appointment.**

Any vacancy occurring on the Board of Directors shall be filled by member elected by majority vote of the Board. The Director elected to fill a vacancy shall serve the unexpired term of his predecessor in office.

**Section 7. Quorum.**

A quorum of the Board of Directors shall consist of four (4) members thereof plus the presiding officer, who must be the Commodore, Vice Commodore, Secretary or Treasurer.

**Section 8. Regular Meetings.**

A. Monthly: The Board of Directors shall hold a monthly meeting for transacting the business of the Club.

B. Annual: The regular meeting of the Board of Directors shall be held immediately prior to the regular Board of Directors January meeting.

**Section 9. Special Meetings.**

Special meetings of the Board of Directors may be called at the request of the Commodore or any four (4) Directors. The Directors authorized to call a special meeting of the Board shall fix a time and place for holding the meeting. Notice of any special meeting of the Board of Directors shall be given at least two (2) days prior to the scheduled time.

**Section 10. Suspension and Expulsion of Members.**

By a two-thirds (2/3) majority vote, the Board of Directors shall have the power to:

**A.** Suspend or expel a member for non-payment of dues or other indebtedness to the Club.

**B.** Reprimand, suspend or expel a member guilty of a violation of the By-Laws or House Rules of the Club or upon determination of good and sufficient cause.

A copy of the charges against a member, together with a notice of time and place of meeting, shall be served upon him/her at least ten (10) days prior to the meeting of the Board of Directors at which meeting such charges shall be considered. At this meeting he/she shall be allowed to provide his/her own defense. The determination of the Board of Directors as to the sufficiency of the cause for removal or suspension shall be final and the member so suspended or expelled shall forfeit all fees paid to the Club.

**Section 11. Compensation.**

Directors and their immediate relatives may not be compensated for their services to the Casper Boat Club without the approval of two-thirds (2/3) of the Board of Directors. Any employee of the stewards, paid by and responsible to them, shall be an exception.

**Section 12. Voting Rights.**

Only Directors present at a regular or special meeting shall be entitled to vote. **Proxy votes** shall not be allowed or accepted.



**ARTICLE VII  
FLAG OFFICERS**

**Section 1. Election and Term of Flag Officers.**

The election of Flag Officers for the calendar year shall be held by the Board of Directors immediately following the election of Directors at the annual meeting. A majority of the Directors present shall be required to elect a Flag Officer.

**Section 2. Succession to Vacancies.**

The Vice-Commodore shall succeed the Commodore if the Commodore is unable to continue for reasons of resignation, transfer, health, death, suspension or expulsion. If any other Flag Officer is unable to continue for reasons of resignation, transfer, health, death, suspension or expulsion, the Board of Directors shall elect a replacement to serve the remainder of his /her term.

**Section 3. Removal of a Flag Officer or Director.**

The Board of Directors shall have the power by a vote of two-thirds (2/3) of all the Directors thereof:  
A. To remove a Flag Officer and/or Director of the Club for cause or for any reasons as contained in **ARTICLE VI, Section 10.**, of these By-Laws.

**Section 4. Flag Officers and Duties.**

The Flag Officers of the Corporation shall be the Commodore, Vice Commodore, Secretary and Treasurer.

**A. COMMODORE:** The Commodore shall be Chairman of the Board of Directors and shall preside at all meetings of the members of the Club and of the Board of Directors. He/she shall appoint all Chairmen of the Standing and Committees-at-Large. He/she may vote at any meeting of the members or Directors that he/she deems necessary. In his/her absence, the Vice Commodore shall perform his/her duties. The Commodore may not succeed him/herself in office, however, he/she may hold office more than once. The Commodore shall be entitled, along with the House Chairman, to supervise the stewards and/or manager.

**B. VICE-COMMODORE:** In the absence of the Commodore, the Vice-Commodore shall perform his/her duties. Should the Vice-Commodore also not be present at any meeting, the Secretary or Treasurer shall preside.

**C. TREASURER:** The Treasurer shall: 1) collect, hold and disburse, under the direction of the Board of Directors, all monies of the Club; 2) be charged with the duty of collection of all money due to the Club from members thereof and all other sources; 3) keep or cause to be kept regular books of accounts and submit a statement of his/her accounts at the monthly meeting of the Board of Directors; 4) exhibit to the Board of Directors before each annual meeting a full account of the receipts and disbursements during the fiscal year last past in which the items shall be given in detail, particularly showing sums received from the members and the account in which same were paid and all disbursements made during the fiscal year which shall be supported by vouchers. The Board of Directors shall examine said reports and vouchers therewith submitted, and if found correct, shall present it to the Club at its annual meeting in conjunction with their report; 5) Upon request from the Board of Directors, fully report the status of all members of the Club stating who has been or is under suspension for being delinquent and who had subjected his/her membership to forfeiture; 6) shall keep the books in which he/she shall record all suspension of the credit of members for non-payment of dues or other monies due and the date thereof; 7) deposit all monies of the Club in the name of the Club with some bank or banks in the City of Casper, to be designated by the Board of Directors; 8) give a bond for the faithful performance of his duties in the amount, in the form and with sureties to be approved by the Board of Directors. The Treasurer may with the approval of the Board of Directors, hire a paid, qualified outside assistant to help him/her duties as above set forth.

**D. SECRETARY:** The Secretary shall: 1) keep a record of the minutes of all meetings of the members of the Club and of the Board of Directors; 2) shall give notice of all regular and special meetings to the members of the Club and to the members of the Board of Directors of all meetings of said Board; 3) shall have custody of the Seal of the Club and shall keep a record of all the Officers and members thereof in addition to their addresses; 4) shall notify new members of their election to membership; 5) shall also be charged with the performance of any duties imposed upon him/her by the By-Laws or the Board of Directors. The Secretary may with the approval of the Board of Directors, hire a paid, qualified outside assistant to help him/her with his duties as above set forth.

**ARTICLE VIII.  
STANDING COMMITTEE & COMMITTEES-AT-LARGE**

**Section 1. Appointment and Term.**

During or before the second regular meeting of the new Board of Directors, the Commodore, with the consent and approval of the Board of Directors, shall appoint a Chairman of each Standing Committee and Committee-At-Large to serve for a term of one (1) year or until his/her successor is appointed. A Standing Committee shall consist of a member of the Board of Directors, who shall be Chairman, and that Chairman may request two (2) other members at large or members of the Board of Directors to serve with him. A Committee-At-Large shall consist of either a member of the Board of Directors or a member at large, that may be Chairman of the Committee and that Chairman may request as many other members as are necessary to serve with him/her on that Committee.

**Section 2. Standing Committees.**

- A. House and Stewardship Committee
- B. Finance and Budget Committee
- C. Membership Committee
- D. Grounds and Facilities Committee
- E. Docks and Bulkhead Committee
- F. Dock Assignment Committee

**Section 3. Committees-At-Large**

- A. Legal Committee
- B. Entertainment Committee
- C. Power Boat Committee
- D. Sailboat Committee
- E. Regatta Committee

**Section 4. Duties of the Committees,**

**A. Standing Committees:**

**1) *House and Stewardship Committee:*** The House Committee shall have general charge and supervision of the Club house and shall be charged with the duty of promulgating House Rules and enforcing the name. The Committee shall have the power to approve the price of all services to members, to investigate and redress complaints duly brought to its attention and to employ and supervise the stewards.

**2) *Finance and Budget Committee:*** The Finance and Budget Committee may audit or cause to be audited the books of the Club and shall submit a proposed budget to the Board of Directors for approval. This budget shall be presented before the February Directors meeting. The Committee may have such other powers and duties as prescribed by the Board of Directors.

**3) *Membership Committee:*** The Membership Committee shall receive from prospective members all applications for membership, see that they are made in compliance with these By-laws and shall make recommendations to the Board of Directors. In the event the Board of Directors rejects an application for membership, the reason for rejection shall not be available to any member of the Club except the Board of Directors.

**4) *Grounds and Facilities Committee:*** The Grounds and Facilities Committee shall be in charge of supervising the upkeep and repair of the facilities, buoys, parking areas and beaches of the Club.

**5) *Docks and Bulkhead Committee:*** The Docks and Bulkhead Committee shall be in charge of supervising the upkeep and repair of the docks and bulkheads.

**6) *Dock Assignment Committee:*** The Dock Assignment Committee shall be in charge of all dock assignments.

**B. Committees At-Large:**

**1) *Legal Committee:*** The Legal Committee shall be a member or members of the Club with the Chairman of the Legal Committee being a licensed Attorney at Law. Upon request of the Board of Directors, this committee shall make recommendations regarding the legal matters of the Club.

**2) *Entertainment Committee:*** The Entertainment Committee shall plan the social events, type of entertainment and place of entertainment for the Club. After the Board of Directors, House Committee Chairman, or Commodore have approved the social event, it shall be the responsibility of the Entertainment Committee to arrange and supervise each function within the limits of the approved budget.

**3) *Power Boat Committee:*** The Power Boat Committee shall be in charge of all the events concerning power boats including boat safety, Coast Guard Rules and Regulations and special events.

**4) *Sailboat Committee:*** The Sailboat Committee shall be in charge of all the events concerning sailboats including, boat safety, Coast Guard Rules and Regulations and special events. The Sailboat Committee Chairman shall also be a member of the Regatta Committee.

**S) *Regatta Committee:*** The Regatta Committee shall be in charge of the annual Regatta and have the responsibility to ensure that all guests of the Regatta exhibit behavior in accordance with the By-Laws of this Club. A Regatta guest may not charge. The Board of Directors may appropriate funds for the Regatta events from the General Fund. The Regatta Committee shall budget their own funds from estimated income. All dinners, fees, etc., shall be pre-paid to the Club on or before the day of registration of the participants. All gifts, rentals, prizes etc., shall be the responsibility of the Regatta Committee. It shall be the responsibility of the Committee to supervise the event, obtain all necessary permits and clean the grounds and facilities during and after the event.

**ARTICLE IX  
FUNDS AND CONTRACTS**

**Section 1. Checks, Deposits and Loans.**

All checks, drafts or orders for payment of money or other evidence of indebtedness issued in the name of the Club shall be executed by the Commodore, Vice-Commodore, Secretary or Treasurer. No check, draft or order for payment of money shall be authorized without prior approval of the Board of Directors and with the signature of two (2) of the four (4) Flag Officers above named. There shall be no other agent or agents of the Corporation authorized to execute said check, draft, or order of payment.

All loans shall be obtained in accordance with this Constitution, and By-Laws and are authorized only by the Directors executing said loans, checks or order for payment with the proper authorization from the Board of Directors.

It shall be the responsibility of the Treasurer to ensure that the names of payees of all checks, cash or money orders received by the Club shall appear on all deposit slips with those names so noted in the ledger sheets. These funds shall be deposited within three (3) days after receipt to the credit of the Club in such banks, trust companies or other depositories as the Board of Directors may select.

**Section 2. Contracts and Gifts.**

Upon resolution of the Board of Directors the Commodore and/or Vice Commodore in addition to one other Board member may be authorized to enter into any contract or deliver any instrument in the name of and on behalf of the Club.

The Board of Directors may accept on behalf of the Club any contribution, bequest or device for the general or special purpose of the Club. No personal gifts may be accepted by a Board member, agent, employee or other member for ordering materials or supplies on behalf of the Club.

**Section 3. Books and Records.**

The Club shall keep a complete set of books and record of accounts. There shall be a permanent record of the proceedings of the membership and of the Board of Directors. These shall be stored at a place determined by the Board of Directors. Regular members may request to inspect books and records of the Corporation for any proper purpose by submitting a written request to the Board of Directors. All records and property are the responsibility of the Board of Directors. The Casper Boat Club is the sole owner of said records and property.

**Section 4. Fiscal Year.**

The fiscal year of the Corporation along with the term of office of the Board of Directors shall begin on the first (1) day of January and end on the thirty-first (31) day of December of each year.

**Section 5. Officers and Directors Liability.**

The Club will hold its duly elected Officers and Directors harmless from all claims made against them for acts or omissions which occur in the performance of their duties while acting in their official capacities and on behalf of the Club.

The Officers and Directors are authorized to incur expenses for the purchase of Officers and Directors liability insurance to cover their official acts.

**ARTICLE X.  
CERTIFICATES OF MEMBERSHIP**

**Section 1. Certificates:**

The Board of Directors may provide for the issuance of certificates on a yearly basis, which evidence membership in the Corporation and shall be in the form of a membership card as provided in **ARTICLE III, Section 9**, of these By-Laws.

All certificates evidencing membership of any class shall be consecutively numbered. The name and address of each member and the date of issuance of the certificate shall be entered on the records of the Corporation. A duplicate certificate may be issued if the original is lost, mutilated or destroyed with the word "*duplicate*" so imprinted.

**ARTICLE XI,  
MISCELLANEOUS**

**Section 1. Seal.**

The Board of Directors shall provide a Corporate Seal, which shall be in the form of a circle and shall have inscribed thereon the name of the Corporation and the words "*Corporate Seal of Casper Boat Club*".

**Section 2. Liquor.**

The introduction of intoxicating liquor in and around the Club house and the use thereof is prohibited. Liquor may be purchased and consumed in the Club house. The penalty for violation of this Section of the By-Laws may be the expulsion of the offending member.

Unless consent is obtained from the Board of Directors, no beer kegs, full or partial, shall be allowed on the Club facilities, including the grounds and dock areas.

### Section 3.

#### **Bulletin Board.**

A Club bulletin board shall be placed in a permanent place in the Club house. Unless permission is granted by the House Committee Chairman, nothing shall be posted on the bulletin board except by the Board of Directors, a Standing Committee or a Committee-At-Large.

### Section 4.

#### **Ground Rules.**

**A. Pets:** No dogs, cats, animals or reptiles will be allowed on the Club premises at any time except for traveling to and from a member's boat and only then when controlled by a leash. A member shall be responsible for any "mess" so created by his pet. All droppings must be picked up, bagged and removed from the Club premises. Upon receiving written complaint addressed to the Board of Directors, the following action will be taken.

**1st Offense - Secretary sends a warning letter to the offender.**

**2nd Offense - The member's privilege of having any pet on the Club grounds is revoked.**

**3rd Offense - The member's membership is terminated.**

**B. Guests and Children:** A member is responsible for the actions of his children and guests. Members leaving children on boats or in the Club area day or night are personally responsible for their behavior and safety. The Board of Directors may refuse service or admission to the Club to any guest of a member for just cause.

**C. Vehicles:** Maximum speed limits of 10 (ten) MPH shall apply to all vehicles on the Club Property. Excessive acceleration is prohibited. Only designated roads shall be used by motorized vehicles including motor scooters and motorcycles. All vehicles shall be parked in designated areas.

**D. Campers, Motor Homes and Trailers:** Only members and their on-site sponsored guests, are to use the areas designated for parking and camping with visits limited to four (4) days. However, a written request presented to and approved by the Board of Directors, may permit a visit to be extended to seven (7) days. Self-contained campers, motor homes or trailers may park in the areas designated RV areas provided in CBC's lease agreement.

**E. General Rules:** No fireworks are allowed in the Casper Boat Club area. No firearms or archery equipment shall be permitted on the Club grounds or docks. A member may have up to ten (10) guests in the Club area, excluding the Clubhouse, without prior approval of a Flag Officer, Members remaining in the Club area are asked to be quiet after 10:00 P.M.

**F. Club Property:** Any property of the Club broken, damaged or lost by the carelessness or negligence of a member or his guest must be promptly paid for by said member. Members shall be held responsible for any such damage incurred by their guests.

**G. Lost Articles:** The Club will not be responsible for articles lost or stolen from the Club area.

**H. Swimming:** Swimming is permitted only at the swim beach so designated. There will be no swimming allowed off the docks, in the Back Bay Area or elsewhere in the Club area

### Section 5.

#### **Boating Rules.**

**A. Docks:** Members must stay off all assigned docks unless invited by the assigned boat owner. Members with docks are responsible for the removal of all lines or equipment at the end of the season which may cause damage.

**B. Sailboats:** Sailboats shall use extreme caution in the Back Bay area;

**C. Hobbie Beach:** All boats must return to assigned parking spots at night unless the owner is remaining on the beach overnight.

**D. Launching:** All boats shall prepare for launching prior to entering the Club ramps. The ramp area must be vacated immediately after loading or unloading. Use of ramps for this purpose is a privilege for members only and any guest or visitor shall be charged the fee of ten dollars (\$10.00) for the same. There shall be no blocking of the picnic, swimming or bath house area.

**E. Speed in NO-WAKE Area:** The Game and Fish Commission has control of all "**NO-WAKE**" areas in the State of Wyoming. The "**NO-WAKE**" areas are marked around the Club waters. All violators of this regulation are subject to fine.

**F. Boating Regulations:** All State laws enforced by the Game and Fish Commission, Coast Guard Regulations and Natrona County Parks Rules, shall be adhered to. A boat owner shall be financially responsible for damages caused by careless operation or mooring of his/her boat. Every boat should have a minimum of one fender per ten feet (10') of boat length with the fenders placed in a critically protective position.

## Section 6.

### House and Finance Rules.

**A. Assessments:** A minimum charge may be set by the Board of Directors: for the months of May, June, July and August for purchases in the Club house. **EXCLUDING** the purchase of gas and any other reciprocity agreement(s) the Casper Boat Club has with other private clubs. All purchases must be signed by a member using a signature and membership number, with the exception of gas purchases, where gas cards are used.

**B. Cash Payments:** Cash, may be accepted for purchases providing the Club receives a cash ticket. If a guest wishes to pay cash a member must sign the ticket which will be turned in to the Treasurer as a cash item.

**C. Billing:** In conjunction with **ARTICLE IV, Section 3**, of these By-laws, accounts will be closed out the last day of each month and statements rendered by the fifth (5) of the following month with payment due by the twentieth (20) of the month, if not paid by the end of the month of the billing, names of the delinquent accounts will be posted and charging privileges withdrawn until payment is made. In conjunction with **ARTICLE IV, Section 3**, the delinquent member shall be reported to the Board of Directors. If on the thirtieth (30) of the next month (forty (40) days from the due date) the account is unpaid, the membership will then be subject to termination and the delinquent member's name may be turned over to a collection agency. Unavoidable exceptions to the above, must be discussed with the Treasurer.

### D. General Rules

- 1) The stewards and/or Club Manager is vested with the authority to enforce all House rules. Any guest who fails to comply with a proper order or request of the steward and/or Manager shall be required to leave. Any member who fails to comply with a proper order of the steward and/or Manager in connection with the House rules may thereby forfeit his membership.
- 2) The House Committee shall have the authority to make changes in the House Rules that it considers necessary. These changes shall be in effect immediately upon notification of the steward and/or Manager, but, will be considered temporary until approved by the Board of Directors and posted on the Club bulletin board.
- 3) The Club will not assume responsibility for the financial liability of any member, C.O.D. packages or other C.O.D. material, or bills paid for any member or guest. No long distance calls shall be charged to the Club telephone; Local calls shall be limited to five (5) minutes.
- 4) Shirts and shoes are required in the Lounge and Dining Room at all times. Members in wet clothes shall use the service entrance (West door) for access to the restrooms. Steward service is provided in designated areas for those not in proper attire for the Club house (wet clothing or bathing suits). After 6:00 p.m., casual dress, reflecting a reasonable standard of grooming and decorum, is required throughout the Club. These standards exclude, "*short-shorts*", "*cut-offs*", "*body shirts*" or "*bathing attire*".

**Section 7. Club Hours of Operation.**

Club hours of operation will be determined by the Board of Directors, prior to April 1 (1st), and the general membership notified of the hours of the Club.

**Section 8. Manager or Stewards.**

On or by the March monthly meeting of the Board of Directors the House Committee shall make the recommendation to, the Board whether the Club, will have a manager or steward type of operation. In either case, an agreement will be established between the manager or stewards and the Casper Boat Club as to his/her duties and responsibilities. It shall be the duty of the Board of Directors to study and approve all prices of services rendered to the members.

**ARTICLE XII  
Restrictions**

**Section 1.** Without prior approval of the Board, there shall be no private enterprise, teaching of sports or other endeavors by a member or non-member in the Club area. If permission is granted, the Club shall receive a percentage of the gross for the use of the facilities. This percentage shall be determined by the Board of Directors.

**Section 2.** No member of the Club shall be permitted to send any employee, steward or manager off the Club premises for any purpose. Complaints regarding any employee shall be addressed to the House Committee Chairman.

**Section 3.** Conduct unbecoming a gentlemen or lady will be met with prompt and decisive action.

**Section 4.** No pictures or decorations shall be placed in the Club House except upon the authority of the House Committee.

**Section 5.** Members shall not post notices or other written material on the bulletin board except upon authority of the House Committee.

**Section 6.** Members shall not take from the Club any articles belonging to the Club.

**ARTICLE XIII.  
AMENDMENTS TO BY-LAWS**

This revised Constitution and By-Laws dated August 28, 2004 was approved by two thirds (2/3) of the Board of Directors and the Regular membership, they, or any part thereof, may be amended, modified, or repealed at any regular or special meeting of the membership called as provided by these By-Laws, notice of any proposed amendment modification, or repeal shall be given to the members at least ten (10) days prior to the meeting at which same will be voted upon.

Proposed amendments or changes in the By-Laws must be submitted in writing to the Board of Directors on or before the regular August Board of Directors Meeting.

*KNOWN TO ALL MEN/WOMEN BY THESE* PRESENT that we, the undersigned, on this 17th day of January, 2005, being members of the Board of Directors of the Casper Boat Club, a non-profit Corporation of the State of Wyoming, County of Natrona, hereby approve and assent to the foregoing Constitution and By-Laws and adopt them as the Constitution of said Corporation.

*IN WITNESS WHEREOF* we have hereunto subscribed our names this 17<sup>th</sup> day, of January, 2005.

**Gary L.Stokes – 2005 Commodore**